



6-6-16



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## I.

The University of South Florida (USF) is an engaged, global research university dedicated to excellence in education, research, service, and outreach in Florida and around the world. USF seeks to promote global student success, enhance global initiatives and deepens global engagement. USF World leads the university's involvement in global engagement.

## II.

USF World is designated to facilitate, promote and support all USF faculty, staff and student international travel. This Policy refers to the registration and related procedures for USF international student related travel and international business travel.

All international student related travel and international business travel as defined herein, must follow the procedures maintained by USF World, which can be accessed here: <https://www.usf.edu/world/for-global-travelers/index.aspx> and, for USF Health students or business travelers, the additional or complementary process steps/procedures of the USF Health International Office which can be accessed here: <https://health.usf.edu/international/travel-processes>.

## III.

Terms used in this policy should be understood to have the same meanings used in 186 125

For purposes of this Policy, student travel is any undergraduate or graduate student or University recognized student group, and the associated University and University Direct Support Organization ("DSO") employees and University appointed volunteers engaged in any international travel conducted as part of a USF program requirement, elective, research project, service learning or any international activity tied to an individual's status as an active USF student, regardless of the source of funding for the travel.

: All other non-student

**B.**

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: All student international travel must be registered with EAO or USF Health and must be authorized by USF World. Comprehensive guidelines can be found here: <https://www.usf.edu/world/for-global-travelers/for-students/index.aspx> and for USF Health students: <https://health.usf.edu/international/travel-processes>.

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: must obtain approval and authorization at the collegiate/departmental level. Comprehensive guidelines can be found here: <https://www.usf.edu/world/for-global-travelers/for-faculty-staff/business-travel.aspx> and for USF Health business travelers here: <https://health.usf.edu/international/travel-processes>.

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*History: New 6-6-16*

*Consolidation Effective July 1, 2020*