

General Education Council

Member Resource Guide

University of South Florida

GENERAL EDUCATION COUNCIL (GEC) BASIC INFORMATION

OVERVIEW

CHARGE

RESPONSIBILITIES

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Intellectual & Practical Skills Tier

Transfer Students

EGE ASSESSMENT

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APPENDIX
RUBRICS USED TO REVIEW COURSE PROPOSALS

V. **#GEA assignments**— two assignments (named #GEA1 and #GEA2) must be uploaded to the course proposal system. The following conditions should be met with regard to the #GEA assignments.

_____ Two #GEA assignments are uploaded.

_____ The Gen Ed SLOs and the required Gen Ed attributes are clearly embedded in the assignments.

_____ The Gen Ed SLOs and the required Gen Ed attributes are adequately assessed with the assignments.

_____ Grading rubrics are included with the assignments. The Gen Ed Council prefers to have grading rubrics included with the uploaded assignments that show how the SLOs and Gen Ed attributes are assessed.

VI. _____ **Communication** – A communication selection has been made (written, oral, or both), and the methods for achieving the communication requirement are clearly described. If Written Communication is chosen, the process for students to receive and use feedback has been detailed.

VII. _____ The proposal is complete, especially with respect to the explanations/justifications.

VIII. _____ The course is designed to sufficiently convey the SLOs and Gen Ed attributes to students.

IX. _____ Recommendation:

- _____ 5. Critically compare and contrast opposing claims regarding the same fact or hypothesis, when the various sides are credible according to discipline-specific indicators of authority.
- _____ 6. Summarize the key changes in scholarly perspective over time on a particular topic within a specific discipline.
- _____ 7. Formulate questions for research based on information gaps or on reexamination of existing, possibly conflicting, data, then use the questions as a guide to organize information in meaningful ways.
- _____ **The selected SLOs are incorporated in the course content and included in the syllabus verbatim.**

II. GCP SLOs (if also applying for GCP certification)—at least two Global Citizens Project (GCP) SLOs must be selected from the list provided in the proposal.

- _____ **The GCP SLOs are incorporated in the course content and included in the syllabus verbatim.**
- _____ **A GCP assignment is included that meets the specified requirements and assesses the selected SLOs.**

III. Gen Ed Syllabus Statement:

Communication is chosen, the process for students to receive and use feedback has been detailed.

VII. T

III. **Gen Ed Syllabus Statement:** *"This course is part of the University of South Florida's General Education Curriculum. It is certified for Human & Cultural Diversity. Students enrolled in this course will be asked to participate in the USF General Education assessment effort. This will involve submitting copies of writing assignments for review via Canvas."*

_____ The Gen Ed statement is included in the syllabus verbatim.

IV. _____ The following GEC required attributes are embedded and assessed in the course.

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II. PERSONAL & SOCIAL RESPONSIBILITY TIER (ETHICAL REASONING & COMMUNITY ENGAGEMENT, ERCE) (TGEE)

PERSONAL AND SOCIAL RESPONSIBILITY (ERCE) TIER COURSE PROPOSAL CHECKLIST

Course: _____

I. GCP SLOs—*both*

- V. _____ A U.N. Sustainable Development Goal(s) is selected. (*This is not mandatory for approval.*)
- VI. **Gen Ed Syllabus Statement:** "This course is part of the University of South Florida's General Education Curriculum. It is certified for Ethical Reasoning & Civic Engagement. Students enrolled in this course will be asked to participate in the USF General Education assessment effort. This will involve submitting copies of writing assignments for review via Canvas."
_____ The Gen Ed statement is included in the syllabus verbatim.
- VII. _____ The following GEC required attributes are embedded and assessed in the course.
Critical and Analytical Thinking
Communication—written, oral, or both
Problem Solving
- VIII. **#GEA assignments**— two assignments (named #GEA1 and #GEA2) must be uploaded to the course

2.

1. Students will apply classroom knowledge to real world observations through the collection of empirical data (quantitative or qualitative).
2. Students will produce an end product or products (e.g., learning journals, final paper, presentation) that clearly integrate(s) classroom knowledge with field study observation.

_____ **These SLOs are incorporated in the course content and included in the syllabus verbatim.**

All Field Study Courses must include an assignment or series of assignments in which students must demonstrate their ability to connect their out-of-classroom experiences to their assigned readings, lectures, and other classroom learning activities. These assignments should include a reflective component (i.e., what the student observed and how these observations contributed to the student's overall learning in the course). Field study activities may be completed individually or collaboratively, but must total 15-20 hours of out-of-classroom observations and data collection. Field study learning assignments should constitute approximately 15 – 20 percent of the student's overall assessment for the course.

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IV. **Gen Ed Syllabus Statement:** The following statement must be included in the course syllabus.

"This course is part of the University of South Florida's General Education Curriculum. It is certified for High Impact Practice. Students enrolled in this course will be asked to participate in the USF General Education assessment effort. This will involve submitting copies of writing assignments for review via Canvas."

_____ **This statement is included in the syllabus verbatim.**

V. _____ **The following GEC required attributes are embedded and assessed in the course.**

Critical and Analytical Thinking
Communication—written, oral, or both
Problem Solving

VI. **#GEA assignments**— two assignments (named #GEA1 and #GEA2) must be uploaded to the course proposal system. The following conditions should be met with regard to the #GEA assignments.

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VII. _____ **Communication** – A communication selection has been made (written, oral, or both), and the methods for achieving the communication requirement are clearly described. If Written Communication is chosen, the process for students to receive and use feedback has been detailed.

VIII. _____ **The proposal is complete, especially with respect to the explanations/justifications.**

IX. _____ **The course is designed to sufficiently convey the SLOs and Gen Ed attributes to students.**

X. Recommendation: _____ Approve _____ Approve with revisions _____ Revise & resubmit

XI. Comments: