



Disruptive students in the academic setting hinder the educational process. Although disruptive student conduct is already prohibited by the University of South Florida (USF) [Student Code of Conduct](#) and any person may make a direct referral regarding student conduct to [Student Conduct and Ethical Development](#) (SCED) at any time for a conduct review and possible university wide sanction. The Academic Disruption Regulation provides the steps an Instructor may take to immediately address student disrupting a class or academic setting including restricting a student from class, assigning an academic sanction or other immediate sanction. This is considered an Academic process and provides for academic sanctions. An Instructor may/must make additional referrals to SCED for a more comprehensive review and additional conduct sanctions which are considered separate from the Academic process.

Please refer to USF [Regulation 3.025 Disruption of Academic Process](#) for further information regarding behaviors that are considered disruptive to the academic process, as well as the procedures and requirements associated with responding to academic disruption.

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Anonymous submissions of this incident report may not be processed by Student Conduct and Ethical Development.

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Instructors should be aware that notes of the dates, times, witnesses and details of the incidents of disruption and the impact of the disruption on those present may be important in any future proceedings which may be necessary. SCED or designated office in Student Success requires written documentation containing factual and descriptive information. The student has the right to access and review this documentation.

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If there are relevant documents (e.g. email communication, Canvas discussions, etc.), please ensure they are included with this submission for review and consideration.

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(Please add additional pages as needed)

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The Instructor remains responsible for the academic sanction and communication. 1233 50.TD E6

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Instructors are accountable for compiling and sending the Academic Disruption Incident Report either by hardcopy or scanned, and sent by email to the student's USF email address, simultaneously, within 48 hours to:

1. The department chair;
2. Dean of the College or Designee (as determined by the College);
3. Student Conduct and Ethical Development (studentconduct@usf.edu); and
4. The student

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