

CRIMINAL JUSTICE, MENTAL HEALTH, AND  
SUBSTANCE ABUSE REINVESTMENT GRANT  
DCF RFA 2021 001  
Levy County Implementation and Expansion Grant

Tab 1

Cover Page and Certified Designation Letter

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Thursday, 08. 2007

Mr. Savoie  
1000 Government Center  
Rock Hill, SC 29734

Dear Mr. Savoie:

Thank you for your letter of August 14, 2007, regarding the proposed rate increase for the Levy County Water and Sewerage Authority. We appreciate your interest in the Authority's operations and your concerns regarding the proposed rate increase.

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Thank you for your letter of August 14, 2007, regarding the proposed rate increase for the Levy County Water and Sewerage Authority. We appreciate your interest in the Authority's operations and your concerns regarding the proposed rate increase.

The proposed rate increase is necessary to cover the cost of the Authority's operations and to provide for the necessary capital improvements to the water and sewerage systems. The proposed rate increase is based on a comprehensive cost study conducted by the Authority's engineering consultants.

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Improving the efficiency and safety, averting increases in costs, and providing a high quality of treatment service to the community are the Authority's top priorities. The proposed rate increase is necessary to cover the cost of the Authority's operations and to provide for the necessary capital improvements to the water and sewerage systems. The proposed rate increase is based on a comprehensive cost study conducted by the Authority's engineering consultants.

We look forward to continuing our dialogue with you regarding the proposed rate increase.

Sincerely,

\_\_\_\_\_  
Chair

cc:

cc:

cc:

cc:

CRIMINAL JUSTICE MENTAL HEALTH AND  
SUBSTANCE ABUSE REINVESTMENT GRANT  
DCRF A2021001  
Levy County Implementation and Expansion Grant

Tab 2

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Tab 3

## Statement of Mandatory Assurances

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Tab4

Match Commitment and Summary Forms

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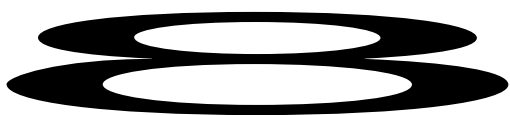
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Tab 5

## Statement of the Problem

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Levy County is a rural county<sup>1</sup> that has been designated by the state as fiscally constrained (RFA, Appendix F). A total of 41,503 individuals live across the county’s expansive 1,118.22 square mile land area. Levy County’s population is 51.1% female and 48.9% male. The total population is 87.0% White, 9.3% Black, 0.9% Asian, 0.7% Native American/Alaska Native, .1% Native Hawaiian/Other Pacific Islander, and 2.0% multiple races. 8.8% are Hispanic or Latino of any race.<sup>2</sup>

Additional data (Table 1) shows socioeconomic and health disparities within Levy County:

Table 1: Socioeconomic and Health Data, Levy County and Florida

	%of Persons Below Poverty <sup>3</sup>	%of Population Experiencing FoodInsecurity <sup>4</sup>	Monthly Medicaid Enrollment,%of Population <sup>5</sup>	%Non r elderly Uninsured <sup>6</sup>	Health Outcomes Rank(out of 67 Counties) <sup>7</sup>
Levy	20.7	16	25.9	18.1	59
Florida	14.0	13	19.9	16.1	

Data indicates that in Levy County, as in many rural counties, emergency rooms and law enforcement typically play a significant role in responding to behavioral health crises. Levy County’s emergency room visit rate for mental health crisis is 83.5 versus 61.8 statewide.<sup>8</sup> Baker Act data indicates 263 involuntary examinations for Levy County

<sup>1</sup> As indicated by the Florida Department of Health and based on U.S. Census data showing a population density of less than 100 persons per square mile.

<sup>2</sup> U.S. Census Estimated Population, July 1, 2019

<sup>3</sup> Well Florida Council. County Health Profiles. (January 2020). Retrieved from: <https://wellflorida.org/>

<sup>4</sup> Robert Wood Johnson Foundation. County Health Rankings and Roadmaps (2020). Retrieved from: <https://www.countyhealthrankings.org/app/florida/2020/rankings/levy/county/outcomes/overall/snapshot>

<sup>5</sup> Florida Department of Health (DOH), Division of Public Health Statistics & Performance Management. (2019). Florida Charts. Retrieved from: <https://www.floridahealth.gov/about-us/press-releases/2019/04/11/2019-florida-charts.aspx>



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x Individuals identified as “h

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Month	Number of Intakes
2020 December	156
2021 January	159
2021 February*	166

\* Partial month (February 1 February 25, 2021)

For comparison, Table 3 shows the average monthly population, as well as monthly high and low counts, for the full year prior to the pandemic (2019).

Table 3. Levy County Jail, Average Monthly Population, 2019 <sup>14</sup>

Month	Low Count	High Count
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and/or substance use issues is done through the Levy County jail's medical staff. Under the previous Reinvestment Grant Planning Grant, jail medical staff worked with Meridian and other members of the Planning Committee to identify strategies for improving the

especially for individuals with mental illness and substance use disorders.<sup>17</sup> The objectives of providing jail-based clinical services are to increase client stability before reentry, promote early engagement in treatment, and decrease the time between the first clinical appointment.

Comprehensive assessment of individuals admitted to services will also include the Risk-Need-Responsivity (RNR) assessment tool. The RNR helps determine level of risk and the appropriate dosage of services in accordance with that risk, thereby providing assistance with decision support at the client, forensic program, and court system level. See also Tab 6, Section 6.2.2.5: "Plan to screen potential participants and

Table 4. Planning Grant Survey Results of Levy County Inmates, 2019

Indicator	# Yes	% Yes
History of substance abuse issues	54	60%
Received substance abuse services in the last 5 years	16	18%
History of mental health diagnosis	40	44%
Received mental health services in the last 5 years	22	24%
Reported taking medications for mental health	30	33%
Prescribed medications but did not take due to cost	15	17%

5.3. CONCISE ANALYSIS OF THE TARGET POPULATION

Tab 6

Project Design and Implementation

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TAB 6: ATTACHMENT 1

6.2.2 Planning council's activities, including the frequency of meetings for the previous 12 months and future scheduling of meetings: The most recent Planning Committee meeting occurred on February 25, 2021. Prior to this date, meetings occurred on February 6, 2020, February 20, 2020, and March 5, 2020. After March 2020, the Committee decided to temporarily suspend meetings due to COVID-19 and the related responsibilities of their agencies/offices. Meetings have resumed and will be held a minimum of quarterly during the Implementation Grant period (i.e., 4 meetings each grant year) with additional meetings called as needed. Meetings will be publicly noticed and Chaired by the County Commission representative or other senior policy maker as agreed upon by the membership. Members will be responsible for reviewing project progress and ensuring implementation of the Strategic Plan. Special Workgroups will also be convened to address any identified service gaps, implementation issues, or other areas as needed. Committee members will actively participate in Sequential Intercept Mapping (SIM) workshops facilitated by the University of South Florida (USF), Florida Mental Health Institute (FMHI), CJMSA Technical Assistance Center.

With the expanded stakeholder interest and involvement built during the previous Reinvestment Grant Planning Grant period, the Planning Committee achieved a number of significant firsts in the county's diversion efforts. Levy County completed its first cross-system needs assessment focused on diversion, which included the SIM workshop facilitated by the USF CJMHSA TAC. The Committee also spearheaded a resolution to become a Stepping Up site. This national initiative was launched in 2015 as a partnership of the Council of State Governments Justice Center, the National Association of Counties, and the American Psychiatric Association Foundation. Its goal is to assist jurisdictions in planning strategies for reducing the number of people with mental illnesses in U.S. jails. As of March 2, 2021, Levy County is 1 of 16 Florida counties and 1 of only 4 DCF designated fiscally-constrained counties to have made a Stepping Up resolution (Figure 1). The resolution furthered the county's Strategic Plan commitment to reduce incarcerations and jail days for individuals with mental illness.

Figure 1: Florida Counties with Stepping Up Resolutions



Source: Council of State Governments (CSG) Justice Center, 2021

## 6.2 IMPLEMENTATION AND EXPANSION DESCRIPTION

Note: This section (6.2) maps to DCF RFA Section 3.7.6.3, which is limited to 35 pages.

### 6.2.1 Copy of Strategic Plan and Strategic Plan description:

A copy of the most recent Levy County Strategic Plan is included in Attachment 2 in this Tab (pages 46-51).

Supported by a Reinvestment Grant Planning Grant, in 2019 the Planning Committee developed Levy County's first Strategic Plan focused on diversion services for the target population. Strategic planning activities were guided by the methodology and resources available from the national Stepping Up Initiative. The Levy County Planning Committee developed Stepping Up resources with the CJMHSAC. The 2019 Strategic Plan was a result of leadership buy-in, the process for identifying the target population, and data/performance tracking. The Strategic Plan was also informed by the SIM completed in 2019 in conjunction with the CJMHSAC, which assessed major county resources and service gaps at all Intercept levels.

The Strategic Plan is scheduled to be reviewed and updated in 2<sup>nd</sup> quarter 2021. Thereafter, the Levy County Planning Committee members will review and update the Strategic Plan annually and more frequently if required. Planning Committee members and other stakeholders will complete an annual survey regarding community needs and current activities based on Strategic Plan implementation. The results of the survey will inform any Strategic Plan updates. The Planning Committee members and other stakeholders will also participate in SIM analysis as scheduled by the CJMHSAC.

The Planning Committee is moving forward in its primary goal of establishing and

6.2.2.1 Project goals, strategies, mile stones, key activities for meeting the objectives outlined in RFA Section 2.2

6.2.2.2 Organizations and stakeholders responsible for tasks/key activities necessary to accomplish the objectives:

Using the following tasks, strategies, and activities, the CJMHSAG program partners will meet the objectives designated by the Department, as well as an additional local objective (Objective 3):

Overarching Project Goals:

- 1) To increase public safety and reduce criminal justice costs in Levy County by diverting individuals with mental illness, substance use disorders, or co-occurring disorders from the jails or from forensic hospitalization.
- 2) To enhance accessibility to comprehensive, evidence-based treatment and recovery support services for individuals with mental illness and/or substance use disorders who are in, or are at risk of entering, the criminal justice system.

Objective #1:





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Objective #2:	Create and encourage collaboration among key stakeholders in implementing the Strategic Plan and providing oversight and quality improvement activities of the proposed project.			
	Task/Strategy	Activities	Responsible Party/Parties	Milestone(s)
		394.657(2)(a), F.S. and expand/update representation as needed -Set up new schedule of quarterly meetings		within 1 month of new grant cycle (anticipated June 1, 2021)
2.2	Assess progress of the project based on established timelines and review attainment of goals	-Participation in Sequential Intercept Mapping (SIM) by all members of the Planning Committee -SIM presented to stakeholders upon completion -Annual survey of Planning Committee and other stakeholders -Monthly Progress Reports by the Program Director -Quarterly Status Reports, including Performance Measure achievement, reviewed by the Planning Committee	Planning Committee Program Director (Meridian) Other community stakeholders  Program Director (Meridian) Levy County Planning Committee	-Completion of SIM in accordance to USF CJMSA TAC schedule  -Review and update of Strategic Plan annually  -Approval of reports by the Planning Committee at the end of each quarter of grant year



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Objective #2:		Create and encourage collaboration among key stakeholders in implementing the Strategic Plan and providing oversight and quality improvement activities of the proposed project.		
	Task/Strategy	Activities	Responsible Party/Parties	Milestone(s)
		<ul style="list-style-type: none"> <li>-Quarterly Program Status Reports submitted to the Department and the Planning Committee based on DCF timeline</li> <li>-Final Program Status Report submitted to the Department and the Planning Committee based on DCF timeline</li> </ul>	<ul style="list-style-type: none"> <li>Program Director (Meridian)</li> <li>Levy County Board of County Commissioners</li> </ul>	<ul style="list-style-type: none"> <li>-Approval of the Final Program Status Report by the BOCC at the end of the 3-year grant period</li> </ul>
2.3	Participate in data sharing to inform program quality improvement	<ul style="list-style-type: none"> <li>-Quarterly Report on numbers served and demographics review by the planning committee</li> <li>-Quarterly Progress Reports, including Performance Measurement achievement, reviewed by the Planning Committee</li> <li>-Dissemination of outcome data and other tracking and performance measures to community/regional stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>Program Director (Meridian)</li> <li>Planning Committee</li> </ul>	<ul style="list-style-type: none"> <li>-Approval of reports by the Planning Committee at the end of each quarter of grant year</li> <li>-Dissemination of information to community through Planning Committee meetings open to the public, during the SIM process, annual reports, and other outreach events</li> </ul>

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Objective #2:	Create and encourage collaboration among key stakeholders in implementing the Strategic Plan and providing oversight and quality improvement activities of the proposed project.			
	Task/Strategy	Activities	Responsible Party/Parties	Milestone(s)

2.4 Coordinate Implementatic -Contact with ME to  
 and Expansion Grant ensure that services are  
 services and activities wit integrated within the  
 the Managing Entity area'smT06.2 13.74 re f BT 12 0 0 12 54.0M.

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Objective #3:		Increase implementation and access to evidence-based and best practices in mental health and substance abuse treatment services for the target population in Levy County.		
	Task/Strategy	Activities	Responsible Party/Parties	Milestone(s)
3.1	Implement evidence-based screening and assessment protocols and tools	<ul style="list-style-type: none"> <li>-GAINS Reentry Checklist</li> <li>-Historical Clinical Risk Management-20, Version 3 (HCR-20 V3)</li> <li>-Assess, Plan, Identify, Coordinate (APIC) model</li> <li>- Risk-Needs-Responsivity (RNR) tool to assess criminogenic risk</li> <li>-Motivational Interviewing (MI) to promote engagement</li> </ul>	<ul style="list-style-type: none"> <li>Forensic Case Manager (Meridian)</li> <li>Program Director (Meridian)</li> </ul>	<ul style="list-style-type: none"> <li>-Annual training of evidence-based screening/assessment tools</li> <li>Quarterly case audits conducted to measure fidelity of EBP</li> </ul>

3.2 Implement a coordinated approach  
 interviewing (Mlr 285.12 re.atp(-M Imp abuse treatmeed )Tj 0 -1.145 TD -.0003 Tc .00



6.2.2.3 Planning Committee involvement on an ongoing basis

6.2.2.4 Partner communication throughout the lifetime of the project: The Levy County CJMHSAG Planning Committee will formally meet quarterly to review progress, as well as ensure that the Strategic Plan/SIM goals and objectives are being implemented. Meetings will be publically noted and convened by the Committee Chair. To support the decision-making process, partner items will be add

In addition, the Forensic Team will also conduct screenings at the Office of the Public Defender, Office of the State Attorney, and other referral sources as appropriate. On-Site screening will be provided for any walk-in referrals at Meridian's Levy County clinic.

Forensic Team members use evidence-based, person-centered Motivational Interviewing (MI) as an essential tool during screening and assessment in order to explore ambivalence to change and to promote engagement and program retention. MI encourages clinicians to meet participants where they are in a non-judgmental and non-adversarial style.

Upon assignment of a case, the Forensic Case Manager will conduct a complete intake evaluation using Meridian's Forensic Intake process, which incorporates the evidence-based GAINS Reentry Checklist and Historical Clinical Risk Management-20, Version 3 (HCR-20 V3). Most typically these are initially completed while the individual is in the jail as part of the transition planning process. The GAINS Reentry Checklist and HCR-20 V3 will be repeated quarterly, at discharge, and at any change in client status. The GAINS checklist assesses for the individual's needs across the major domains (e.g., housing, medication, health care, benefits, income, food), and the HCR-20 V3 is used for the assessment and management of violence risk.

The Forensic Team is also formally trained and experienced in the use of the evidence-based Risk-Need-Responsivity (RNR) tool. Recommended by the federal Substance Abuse and Mental Health Services Administration (SAMHSA), this tool was chosen for its focus on identifying individuals with mental illness and co-occurring disorders who also have medium to high criminogenic risk factors for recidivism. The tool assesses three components:

1. "R" – Risk factors: The RNR helps the Forensic Team identify whether individuals have low, medium, or high levels of risk. Major risk factors identified are antisocial/pro-criminal attitudes; pro-criminal associations; temperamental and anti-social personality patterns; a history of antisocial behavior; family criminality; low levels of personal, educational, vocational, or financial success; low levels of prosocial activities; and substance abuse.
2. "N" – Need: The RNR helps the forensic staff assess targets for change in the client, i.e., their needs and issues causing them to become incarcerated, so that the Forensic Team interventions can be focused on these needs. Unlike other assessment tools, the RNR emphasizes two types of needs: criminogenic needs, which are primarily attitudes, peer associations, personality, and substance abuse, and non-criminogenic needs, which are primarily mental illness, self-esteem, discipline, and physical activity.
3. "R" – Responsivity: The RNR helps identify the right cognitive-behavioral interventions based on identified risks and needs.



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management/support services. For those clients receiving outpatient services as a



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in the jail, particularly those with extended jail stays prior to reentry and/or those who need early care coordination and continuity of services to maintain stability and engagement in outpatient services once they are released.

If the screening and assessment indicate that inpatient services are required, the Forensic Case Manager will provide a warm hand

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services will begin with transition planning in the jail for incarcerated individuals. The CJMHSAG Forensic Case Manager uses the evidence-based APIC (Access, Plan, Identify, and Coordinate) model to guide the comprehensive assessment of the

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Department of Health or other primary care provider in the community depending on participant choice. Meridian also has long-standing agreements with the Malcom Randall VA Medical Center for healthcare for veterans; UF Shands Hospital; and Palms Medical, an FQHC, all of which serve Levy County residents. The Forensic and Primary Care teams will work together with the client to coordinate and assist with the ongoing management of primary healthcare, wellness, and any chronic illness. One of the resources Meridian brings to the CJMHSAG program is a Primary Care Clinic located on the organization's main campus in Gainesville. Primary care services integrate medical care (e.g., monitoring of key health indicators) with psychological treatment and care coordination to help individuals self-manage their health conditions and overall wellness. Integrated care coordination addresses social determinants of health, such



and community activities. The Peer Specialist will assist participants in Mental Health Court during court hearings.

6.2.2.9 Collaboration and the relationship between the partner counties in the consortium: The applicant is not a consortium of counties. The Levy County Planning Committee, however, draws upon the expertise of several regional members, who bring to the Levy County initiative their experience with other Reinvestment Grant programs and with a range of diversion programs in other counties within Circuit 8.

6.2.3 Strategies to serve the target population: Moving from planning to implementation, the program will focus primarily at establishing core interventions at Intercepts 0 through 5 (Figure 2). The proposed program will work in collaboration with cross-system stakeholder providers and programs to implement and expand strategies and interventions that benefit



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law enforcement and other criminal justice professionals to raise awareness on how to identify, understand, and respond to signs of mental illnesses and substance use disorders. The program will offer 1 MHFA training for a projected 15 law enforcement personnel annually.

The Forensic Team will provide eligible CJMHSAG clients and their family/support persons with information on and linkage to Intercept 0 and 1 crisis care and law enforcement interventions available through collaborative partnerships and resources. For example, Meridian, in conjunction with law enforcement and other partners, implements Mobile Response Teams (MRTs) in all Judicial Circuit 8 counties, including Levy, for individuals under 25 who are ex

In accordance with the model, the Forensic Team will provide case management, treatment, skills building, and recovery support services. The Team will develop a treatment plan with the defendant, and the defendant will be expected to meet the plan's goals and progress through the program's phases to complete the program. During the program's duration (typically six months to one year) the participant must consistently participate in mental health and substance use treatment and related services, remain in contact with the assigned Team member(s), and complete drug tests. Members of the Forensic Team will attend court staffings to promote continuity of care, leading to the best outcomes for participants. The Forensic Team will assist the court and attorneys in Levy County through information and advocacy, including attending court and/or court staffing meetings. Additionally, the Forensic Peer Specialist will provide peer services in Mental Health Court to assist participants and reduce stress during court hearings.

6.2.3.1.3 Intensified transition services while in jail (Intercept 4): The Levy County CJMHSAG program was designed to provide a seamless transition into treatment for the target population, starting in the jail. Intensive case management starts from screening in the jail to advocating in court, release to the community, and into appropriate treatment with the goal of eliminating "red tape" and long delays for the participant. Based on the identified needs of the Levy County target population, the program will offer transition services to include jail-based early clinical assessment and treatment to engage individuals in services and ensure continuity of care upon their reentry.

The Levy County CJMHSAG program will implement the evidence based transition planning model APIC (Access, Plan, Identify, Coordinate) , which was designed specifically for a jail population with co-occurring disorders. The Forensic Case Manager will be trained in the APIC model (Table 5). A critical element of the APIC model is ensuring that the plan for transition considers special needs related to culture, primary language, age, and gender, so that participants are linked with accepting and supportive services and compatible peer groups. Within the model, engaging the participant to assess his or her own needs is also key to developing an effective, person-centered plan and to building trust between the Forensic Case Manager and the inmate.<sup>4</sup> In addition, APIC supports collaboration between the jail, Meridian, and other stakeholders in developing and monitoring the post-release process.

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<sup>4</sup> Osher, F., Steadman, H. J. & Barr, H. (2002). ne9sd7akehol..002 Tc (H.)Tj /TT3 1 Tf .885 0



Table 5: Summary of the APIC Model

release. The Meridian Forensic Clinician will provide clinical and educational services and develop an individual treatment plan with the client based on the results of the assessment. The clinician will provide in-jail treatment services in phases: Orientation, Treatment, and Reentry. (Each client may not participate in each phase while incarcerated due to variation in length of incarceration, but the process can be seamlessly continued in sessions post-release.) During the Orientation Phase, sessions will be educational and motivational, addressing issues related to criminological thinking and discussions related to mental health and substance use. During this phase, the clinician, along with the client, will further develop the individual treatment plan. The Treatment Phase will begin to address issues related to individual treatment plan goals and objectives. Sessions will be directed towards dealing with trauma and co-occurring issues as identified on the treatment plan. In addition to face-to-face interactions, each person will receive assignments that will be discussed in subsequent sessions. The Reentry Phase will be conducted for those individuals transitioning out of the jail. Reentry services will involve identification of triggers post discharge, strategies to not recidivate, identification of needs for continual treatment, referrals for direct entry into treatment services, benefit coordination, and housing assistance. Warm handoffs to community programs (inpatient care, medical care, etc.) both at Meridian and with other community providers will begin in advance of the individual's reentry when possible as part of ongoing coordinated care.

6.2.3.1.4 Access to community-based, evidence-based treatment (Intercept 5):

Meridian will provide person-centered and solution focused outpatient treatment to Levy County CJMHSAG participants as determined by assessment. Outpatient treatment will be provided in collaboration with the Levy County Probation Department for those individuals for whom treatment is a condition of their probation. Outpatient treatment will also be provided on a voluntary basis for eligible individuals.

Treatment options include a range of evidence-based interventions (individual and group) that are associated with reduced criminal justice recidivism in the target population, including the following:

- x Moral Reconciliation Therapy (MRT):c024 Tw (ed inhaviion Tsystemy)1cill dress issu not irgeamo1 -1

- x Cognitive Behavioral Therapy (CBT): CBT is an effective community based treatment for addressing a range of criminal behavior, as well as for mental illness and substance use and co-occurring disorders. A meta-analysis of CBT found it to be more effective in reducing further criminal behavior than any other therapeutic intervention.<sup>6</sup>
- x Trauma-Informed Therapy: Trauma-Informed Therapy recognizes the effects of trauma in order to avoid re-traumatization, decrease recidivism, and promote recovery of justice-involved women and men with serious mental illness. Forensic Team members will be trained in SAMHSA GAINS Center Trauma-Informed Responses for criminal justice professionals.

Other specialized group interventions may include the following:

- x Life Skills
- x Relapse Prevention
- x Forensic Peer Support
- x Communication
- x Expressive Therapy
- x Strategies for Self-Improvement and Change

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<sup>6</sup> Landenberger, N.A. & Lipsey, M. (2005). The Positive Effects of Cognitive Behavioral Programs for Offenders: A Meta-analysis of Factors Associated with Effective Treatment. *Journal of Experimental Criminology* 1, no. 4: 451-476.

TAB 6: Attachment 2

Levy County Criminal Justice Mental Health and Substance Abuse (CJMHSA)  
Reinvestment Planning Grant  
Strategic Plan  
2019 - 2020

Statement of the Problem

The purpose of the Strategic Plan for Levy County, which is a rural and fiscally constrained county within the Eighth Judicial Circuit, is to identify and improve jail diversion tactics for adults with mental health, substance use and co-occurring disorders. The interest for jail diversion heightened in Levy County with stakeholders, such as the Public Defender's Office, State Attorney's Office, the County Court Judge and the Levy County Jail (Detention Bureau), when the Mental Health Court was created in July 2018. It was universally understood, even with limited resources, a community needs assessment and planning process was required to identify and advance jail diversion opportunities. The Levy County Board of County Commissioners (BOCC) agreed that Meridian Behavior Healthcare, Inc. would be the lead agency for the planning process. Meridian was a natural choice since they had experience in Bradford and Alachua Counties Circuit courts through the CJMHSA grants.

Forensic services are only available to those Levy County who are deemed Incompetent to Proceed or Not Guilty by Reason of Insanity as determined by the criminal court. As indicated in The Stepping Up Initiative, which is a partnership with the Council of State Governments Justice Center, the National Association of Counties, and the American Psychiatric Association Foundation created in 2015, a lack of accessible services and coordinated diversion services often leads to repeat arrests and additional incarcerations with increased jail days, which in turn drives up costs for a county that is already suffering from inadequate resources. The Stepping Up Initiative assists counties and various jurisdictions in planning strategies to reduce the number of people with mental illnesses in U.S. jails.

A Community Health Survey of Community Members, prepared by WellFlorida Council, 2017, cited the five most important health problems having the greatest impact on overall community health. Levy County residents 18 years and older surveyed chose substance abuse/drug use; access to primary health care; obesity; dental problems and mental health problems listed in their order of importance. Sixty percent of the concerns by Levy County residents deal with the very essence of the CJMHSA Grant Program.

With a total population of 40,448, Levy County is 90% rural and designated by the state as fiscally constrained. This figure is based on the most recent data from the Florida Bureau of Economic Business Resources 2017 (FIHealthCHARTS). This figure includes an estimated small decrease from 40,801 from the 2010 United States Census Bureau. Projections for 2020 are estimated to be 42,448. The county's 1,118 square miles in size and lack of transportation presents geographical challenges for both clients and providers.

The final contributing factors inhibiting jail diversion is rooted in the county's socioeconomic factors. The poverty rate for all Levy County residents is higher than the state of Florida. In 2015, the poverty rate was 22.1% for Levy County level 15.8% for the state. For children living





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2	Decrease the restrictions on the use of the Levy Co. Public Transportation Service	Allowing Levy Co. residents to use transportation services when needed vs. extended advanced scheduling	Director of the Levy Co. Transportation Service	TBA
3	Develop Outreach in Levy Co. for the target population	Hire and train staff to identify those needing outreach services for their MH/SA issues	Tri-Co. Community Resource Center, Levy Co. Health Dept. and MBHCI	TBA
4	Train more MDs in Baker and Marchman Acts	List the MDs/providers in Levy Co. having involvement with the target group	MBHCI, Tri-Co. Resource Center and Levy Co. Health Dept.	TBA

Goal #3: Develop Services for Initial Detention and First Court Appearances

Objectives:				
	Task	Performance Measure	Lead Person or Organization	Projected Completion Date
1	Develop Pre-trial services	To initiate services during the booking process	Appropriate court personnel and the Manager of the 916 cases for MBHCI	TBA
2	Decrease the restrictions on the use of the Levy Co. Public Transportation Service	Allowing Levy Co. residents to use transportation services when needed vs. extended advanced scheduling	Director of the Levy Co. Transportation Service	TBA
3	Develop Outreach in Levy Co. for the target population	Hire and train staff to identify those needing outreach services for their MH/SA issues	Tri-Co. Community Resource Center, Levy Co. Health Dept. and MBHCI	TBA





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2	Develop Emergency and Transitional Housing	Centrally locate a building to be converted into emergency and transitional housing	Lutheran Services of Florida Housing staff, Tri-County Community Resource Center, Levy Co. Dept. of Health and MBHCI	TBA
---	--	---	--	-----

Goal # 6: Community Corrections

Objectives:

### 6.3 PERFORMANCE MEASURES

6.3.1 Description of the process for collection of performance measurement data and any other state or local outcome data to measure project effectiveness: Data collection for the program will be a collaborative effort among Meridian, the Eighth Judicial Circuit, the jail, and the other key program partners for information such as arrest and number of jail days. Meridian, the lead agency, has had procedures in place to capture data for forensics programs for over 10 years. Data in support of performance measures and program progress will be reported to the CJMHSAG Forensic Program Director. The Forensic Program Director will have the responsibility of preparing monthly, quarterly and final reports, which will be reviewed and approved by the Planning Committee. Planning Committee subcommittees may be formed to assist with data collection and reporting.

The Meridian electronic medical record (EMR) captures all client level data, including demographics, assessments, treatment and service plans, medical history, social supports, payor source, income, education, criminal history, and forensic hospital and acute services history (CSU, detox). The EMR has been previously augmented to track clients participating in forensic grant programs, including the ability to track appointment compliance and data for status updates to the court system and access to other services received by participants. The EMR also assists with discharge planning and tracks individuals for follow-up. The GAINS Reentry Checklist and the HCR-20 V3 are integrated into the EMR. Because the Forensic Team members have access to each record, participant records can be updated quickly. Reports are able to be run on EMR data at any interval.

Data collection will be done in a confidential manner as specified in established policies and procedures. Meridian and Levy County collaborative partners are committed to ensuring the confidentiality of protected health information and will provide appropriate measures to ensure the integrity and confidentiality of that information against any reasonably anticipated threats or hazards to its security integrity, unauthorized use, and disclosure. All new and existing Meridian staff, interns and volunteers receive mandatory training related to the Health Insurance Portability and Accountability Act (HIPAA) and other relevant issues and Federal and state standards related to protecting the privacy and security of consumer data. All information obtained will be kept confidential as guided by Federal and State standards and law. All data will be stored in a password protected file on a password protected computer with adequate firewalls and security as defined by standards and regulations. Workstations will be positioned away from public view or screen protected to ensure confidentiality. Information collected for reports will not contain identifiable information on program participants.

The specific data collection methodology for each performance measure is further detailed in the tables that follow.

6.3.2 Proposed targets and methodologies to address the measures specified in RFA Section 2.4.2:

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Performance Measure	Methodology to Report	Proposed Target
<p>6. Percent who do not reside in a stable housing environment on their start date who reside in a stable housing environment within 90 days of their start date</p>	<p>who housing status recorded in Meridian EMR on admission; self-report for historical data; monitoring of treatment plan while in program; tracked in Meridian Forensic database</p>	<p>A minimum of 65% of those participants not residing in a stable housing environment on their start date will report living in a stable housing environment within 90 days of their start date.</p>
<p>7. Percent of Program participants who reside in a stable housing environment six months following their Program end date</p>	<p>who housing status recorded in Meridian EMR on admission; self-report for historical data; monitoring of treatment plan while in Program; tracked in Meridian's Forensic database</p>	<p>A minimum of 65% of those participants who do not reside in a stable housing environment six months following their Program end date will report living in a stable housing environment within 90 days of their start date.</p>





implementation and continues to serve on the Planning Committee. As stated above, during the Planning Grant phase the BOCC passed a resolution to become a Stepping Up county and participated in the county's first SIM analysis by the TAC at USF/FMHI, evidence of their continued commitment to







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The Program Director will provide oversight and leadership of the program; supervise and monitor program operation, implementation, grant compliance and reporting; serve as a program advocate in the community and a liaison to the Planning Committee, law enforcement and other key stakeholders; as a program trai5(ittTJ ate in t )Tff9.02 -nd ot -.00ort7Tc .00

and six months following their Program end date will be obtained from the Meridian EMR at admission, monitored through self-report and the individual's treatment plan, and tracked in the Meridian Forensic database. 2) Data on the percent of participants not employed who are employed within 180 days after their Program start date and the percent employed six months following their Program end date will be monitored through self-report and the individual's treatment plan and tracked in the Meridian Forensic database. 3) Data on the percent of participants assisted in obtaining social security or other benefits for which they may be eligible but were not receiving at their Program start date is tracked by staff and recorded in an internal database. 4) Data on the percent of increase in participants entered into Mental Health Court from the current total served at grant award is obtained in Mental Health Court records and the Meridian internal database. 5) Data on the percent who successfully complete Program services is obtained from the Meridian EMR and recorded in an internal database.

Participant service satisfaction will be measured and input gathered through survey, interview and focus groups. Additionally, the program will measure stakeholder support and Planning Committee participation through Planning Committee meeting minutes and attendance, workgroup and subcommittee logs and attendance, and the addition of new community partnerships as logged by the Program Director and through Planning Committee survey. Participation in the scheduled SIM workshops will also be logged.

The results of the evaluations will be used to monitor the program's outcomes and effectiveness and ensure that 1) effectiveness and efficiency are maintained within the program; 2) progress on the program objectives and outcomes is communicated to the Planning Committee and the public; and 3) ongoing quality improvement is promoted.

The Planning Committee will develop a plan to address any performance measures/program outcomes that are below the targeted goal, and the program design will be reviewed to ensure fidelity to the implementation plan. The Planning Committee will designate subcommittees/workgroups to further address issues and challenges as needed.



public safety are minimal.<sup>7</sup> Diverting individuals with mental illness, substance use disorder or co-occurring mental illness and substance use disorders from jail will allow Levy County to re-invest the cost savings into enhancing and sustaining local systems of care for the target population.

The proposed program will focus on improving recidivism outcomes to promote public sector cost savings for Levy County. By taking a “community” approach over incarceration, programs such as the Levy County CJMHSAG save taxpayers money, thereby increasing buy-in for sustainability of services and furthering local and state efforts to re-invest into mental health and substance abuse treatment instead of incarceration. This, in turn, provides a better return on investment through improved long-term health for individuals and increased public safety in our communities.

6.5.2.3 How the proposed initiative will reduce the number of individuals judicially committed to a state mental health treatment facility:

The proposed diversion initiatives provide the resources to identify, target, and engage individuals earlier and to keep individuals in care. As a result, individuals are engaged in community-based treatment before competency comes into question. Initiatives such as Mental Health Court and Forensic Outpatient also bring more resources when deciding the disposition of a case. Increasing the level of services and support in Levy County gives the courts options to state forensic hospital commitment when ruling a case.

Meridian is also the provider of services for individuals with mental illnesses who have been deemed Incompetent to Proceed or Not Guilty by Reason of Insanity by the criminal court under F.S. 916. All participants under F.S. 916 receive case management and services with the goal of diverting eligible participants from state forensic hospital admission. The CJMHSAG Forensic Team will work collaboratively with the 916 staff member to support the goal of community and/or jail based competency restoration, thereby averting the need to conduct competency restoration at the state mental health treatment facility.

6.5.3. Sustainability: Funding through the CJMHSA Reinvestment Grant will result in better recidivism and recovery outcomes for justice involved persons in Levy County, who have mental illness and/or substance use disorders. As a result, funding and other investment in the program will be offset by averted costs at the local jail, and ultimately, at the prison level.

The members of the CJMHSAG Planning Committee have recognized that long-term sustainability of the program depends upon strong community buy-in. Its members have already demonstrated their buy-in through their participation in Planning Grant initiatives, their development of and strong interest in expanding Mental Health Court in

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<sup>7</sup> The Council of State Government (CSG) Justice Center. (2019). The Stepping Up Initiative. Retrieved from: <https://stepuptogether.org/the-problem>.

Levy County, the Board of County Commission resolution making Levy a Stepping Up county, and their participation in the first

provided by the Levy County CJMHSAG program. The strategy to begin clinical assessment and counseling in the jail also aims to break the cycle of recidivism by engaging individuals in treatment earlier and ensuring continuity of care after release.

Levy County CJMHSAG strategies are focused on producing long-term behavioral changes, which produce long-term effects. This approach results in a projected ongoing cost savings for the jail and for the program. These cost savings can therefore be used to sustain program activities facilitated by this grant.

Tab 7

Project Timeline

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TAB 7: PROJECT TIMELINE

The timeline reflects an anticipated startup date of May 1, 2021. The actual start date is dependent upon grant award and subsequent contract date. The proposed program will make use of existing staff, partnerships, resources and procedures to help ensure timely startup. Service delivery to clients is anticipated to begin June 1, 2021 or one month after startup.

Activity	Milestones (Months in Grant Period)								Responsibility
	1	2	3	4	8		7	8	

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	1	2	3	4	5	6	7	8	9	10	11	12	
Community Outreach and Engagement Date(s): Ongoing May 1, 2021-Apr. 30, 2022	X	X	X	X	X	X	X	X	X	X	X	X	› Forensic Program Director
Hire/Train program staff as needed (program will use existing staff where possible) Date(s): Hiring and orientation training completed by May 31, 2021	X												› Forensic Program Director
Provide ongoing training for Forensic Team on evidence-based engagement and treatment models (MI, MRT, etc.) Date(s): Ongoing May 1, 2021-Apr. 30, 2022	X	X	X	X	X	X	X	X	X	X	X	X	› Forensic Program Director
Complete annual staff training of evidence-based screening and assessment tools Date(s): May-June, 2021	X	X											› Forensic Case Manager xForensic Clinician

Finalize data collection and information

	1	2	3	4	5	6	7	8	9	10	11	12	
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Review and update referral procedures

	1	2	3	4	5	6	7	8	9	10	11	12	
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Conduct Mental Health First Aid (MHFA)  
Training one time annually (tentative date  
dependent on trainee/trainer schedule)

X

Date(s): During 2<sup>nd</sup> quarter Year 1

Meridian Behavioral Healthcare: DCF RFA 2021 001

	1	2	3	4	5	6	7	8	9	10	11	12	
Continue quarterly Levy County Planning Committee Meetings  Date(s): Quarterly based on program start date			X			X			X			X	› Levy County Planning Committee Members
Implement Workgroup Meetings (Housing, Transportation, etc. as needed and identified by the Planning Committee)  Date(s): As needed			X	X	X	X	X	X	X	X	X	X	› Levy County Planning Committee Members
Review and update Strategic Plan  Date(s): By end of year 1 (Apr. 30, 2022)												X	› Levy County Planning Committee Members
Conduct expansion and sustainability Discussions/Planning  Date(s): Quarterly based on program start date			X			X			X			X	› Levy County Planning Committee Members
Complete quarterly case audits to measure fidelity of the EBPs  Date(s): quarterly based on program start date			X			X			X			X	› Forensic Program Director



	1	2	3	4	5	6	7	8	9	10	11	12	
Complete quarterly financial report			X			X			X			X	,

Date(s): 15<sup>th</sup> day of the month following the quarter of services or as designated by Department

Activity	Milestones (Months in Grant Period)												Responsibility
YEAR 2	13	14	15	16	17	18	19	20	21	22	23	24	
Community Outreach and Engagement: (ongoing)  Date(s): ongoing May 1, 2022-Apr. 30, 2023	X	X	X	X	X	X	X	X	X	X	X	X	)Forensic Program Director
Provide ongoing training for Forensic Diversion Team on evidence-based engagement and treatment models (MI, MRT, etc.)  Date(s): ongoing May 1, 2022-Apr. 30, 2023	X	X	X	X	X	X	X	X	X	X	X	X	)Forensic Program Director
Complete annual staff and partner training of evidence-based screening and assessment tools  Date(s): May – June, 2022	X	X											)Forensic Case Manager xForensic Clinician



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YEAR 2	13	14	15	16	17	18	19	20	21	22	23	24	
Collaborate with stakeholders (state attorney, law enforcement, jail staff, etc.) to share information/resources for target population  Date(s): May 1, 2022 and ongoing through Apr. 30, 2023	X	X	X	X	X	X	X	X	X	X	X	X	› Levy County Planning Committee Members xOther key stakeholders
Conduct Mental Health First Aid (MHFA) Training one time annually (tentative date dependent on trainee/trainer schedule)  Date(s): During 2 <sup>nd</sup> quarter Year 2						X							› Meridian Forensic Clinician certified in MHFA

YEAR 2	13	14	15	16	17	18	19	20	21	22	23	24	
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Meridian Behavioral Healthcare: DCF RFA 2021 001

YEAR 2	13	14	15	16	17	18	19	20	21	22	23	24	
Review and update Strategic Plan (annual)  Date(s): by end of year 2 (Apr. 30, 2023)												X	› Levy County Planning Committee Members
Conduct expansion and sustainability Discussions/Planning  Date(s): quarterly during May 1, 2022-Apr. 30, 2023			X			X			X			X	› Levy County Planning Committee Members
Complete quarterly case audits to measure fidelity of the EBPs  Date(s): quarterly during May 1, 2022-Apr. 30, 2023			X			X			X			X	› Forensic Program Director
Complete weekly clinical case staffing  Date(s): weekly beginning May 1, 2022 and ongoing through Apr. 30, 2023	X	X	X	X	X	X	X	X	X	X	X	X	› Forensic Program Director







YEAR 3	25	26	27	28	29	30	31	32	33	34	35	36	
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YEAR 3	25	26	27
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Meridian Behavioral Healthcare: DCF RFA 2021 001

YEAR 3	25	26	27	28	29	30	31	32	33	34	35	36	
<p>Complete quarterly progress report and presentation to Levy County Planning Committee</p> <p>Date(s): 15<sup>th</sup> day of the month following the quarter of services or as designated by Department</p>			X			X			X			X	Forensic Program Director
<p>Complete quarterly financial report</p> <p>Date(s): 15<sup>th</sup> day of the month following the quarter of services or as designated by Department</p>			X			X			X			X	Meridian Finance Department

Participate in annual SIM analysis/review by end of each grant year or as designated by the CJMHSA TAC

Date(s): by end of year 3 (Apr. 30, 2024)

X  
 Levy County Planning Committee members  
 Forensic Program Director  
 Other area stakeholders

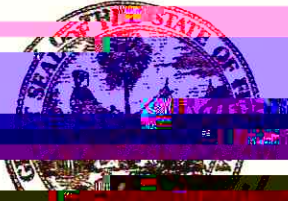
Meridian Behavioral Healthcare: DCF RFA 2021 001

YEAR 3	25	26	27	28	29	30	31	32	33	34	35	36	
<p>Complete, approve and submit final Program Status Report</p> <p>Date(s): complete and approve April – May, 2024; submission to Department no later than June 30, 2024 or as designated</p>												X	<p>› Forensic Program Director</p> <p>xLevy County Planning Committee members</p> <p>xLevy County BoCC</p>
<p>Complete, approve and submit final Financial Status Report</p> <p>Date(s): complete and approve April – May, 2024; submission to Department no later than June 30, 2024 or as designated</p>												X	<p>› Meridian Financial Department</p>

CRIMINAL JUSTICE MENTAL HEALTH AND  
SUBSTANCE ABUSE REINVESTMENT GRANT  
DCRFA

Letters of Commitment Summary

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**EIGHTH JUDICIAL CIRCUIT IN LEVY COUNTY, FLORIDA**

Chairman of  
**Mark W. Moseley**  
Chief Judge

Levy County Courthouse  
Family and Civil Justice Center  
201 E. University Avenue  
Gainesville, Florida 32601  
(352) 374-3649

Law Commission  
**Joy Cummins**  
Judicial Assistant  
COURT REPORTER

March 3, 2021

Board of County Commissioners  
of Levy County  
1000 E. Street  
Bronson, FL 32621

RE: Letter of Support for the Criminal Justice, Mental Health and Substance Abuse Grant Program

Dear Board of County Commissioners of Levy County:

The Eighth Judicial Circuit supports Levy County's application for the Criminal Justice, Mental Health and Substance Abuse Grant (CJMHSAG).

assessment, treatment, case management and necessary support services for adults with mental

CJMHSAG Planning Committee meetings.

This funding will allow Levy County to improve our local criminal justice and mental health services, thereby reducing jail time and forensic and/or substance hospitalizations. In turn, this will assist with lowering costs while improving community safety.

Very truly yours,

  
Mark W. Moseley, Chief Judge



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Sincerely,

A handwritten signature in blue ink, appearing to read "Dennis H. [unclear]", written over a set of horizontal lines.



*[Handwritten signature or initials]*

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February 3, 2021

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*John M. Bush*  
John M. Bush, Jr.

