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IV.D.(4) Evaluation and Sustainability

(a) How the Applicant intends to evaluate the program performance, including:

- A description of how effectiveness will be measured,

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Timeline

Activity	Date
First Quarter Activities Jan- March 2014	
Award Announced by DCF	December 30, 2013
City meets with DCF to negotiate contract	
Partners meet to review grant and implementation plan- Additional partners are invited to join.	January 2014
Stakeholders are informed of the grant award and plans for implementation including CJCC, JAC Advisory Board, JAC Community Council, SOC, Jacksonville Journey, Juvenile Justice Board and local service providers.	January 2014
Grant Award is Announced to the Community	January 2014
City begins developing sub-contracts for services with legal	January 2014
SOC and Gateway advertise for new staff to be hired	January 2014
Contract with DCF is signed	February 2014
Other sub-contracts for MH & SA services are identified and engaged	February 2014
Partners meet to review implementation process and plans	February 2014
Develop with JSO an MOU relating to the Project.	February 2014
Sub-contracts are signed with SOC & Gateway	March 2014
SOC hires Project coordinator	March 2014
Gateway hires 3 new assessment/counselors	March 2014
New staff are trained in Motivational Interviewing	March 2014
Gateway staff begin GAIN certification process	March 2014
Partners meet to review progress and plan further implementation	March 2014
Begin training of DJJ staff and law enforcement about the new project	April 2014
Work with School system to develop MOU re: Project	April 2014
Work with Homeless Coalition and Supportive Housing Providers to develop MOU and housing resources when needed.	April 2014
Partners meet to review progress on start-up	April 2014
Prepare State Attorney and Public Defend staff involved in Diversion for new approach for youth approaching diversion	
Collect Process Data for Quarterly Report & submit to DCF	April 2014
Gateway Staff Gain Certified and Begin accepting target population as clients	April 2014
Train Staff on data collection for the project	April 2014
Gateway Staff will participate in SOAR training when offered (work with ME to offer during the April or May of 2014.	April 2014
Begin Reviewing and signing off on Assessments and continue on a weekly basis	April 2014 through

Collect data on participants in the program.		
Plan and incorporate expanded Juvenile MH & SA Juvenile CIT training	to	May 2014
Review data collected for April start up for accuracy and quality improvement		May 2014
Partners meet to review progress on start-up implementation utilization and outcome data from April.		May 2014
Ongoing Training schedule planned for stakeholders, parent service providers for Mental Health & Substance Abuse in the Justice System; Cultural and Linguistic Competence; Trauma and focused care; and parent training	e d	May 2014
Functioning and expectation for the Centralized Coordination reviewed	s	May 2014
Monthly staff supervision and training begins with Gateway and SOC Program Manager and continue through the life of	r ct	May 2014- ongoing
Data collected, collated and provided to partners to analyze improvement	y	June 2014
Assessments and Care Coordination continue.		For 3 years +
Utilization Management and entitlement utilization is examined		June 2014 and ongoing
First full quarterly report including services to clients and program evaluation done		July 2014
First group of participants completing the CBT/MET 5 diverse examined	am	July 2014
Continue monthly partner meetings for the first 6 months of implementation- reviewing monthly reports of progress, program functioning of the program then determine frequency of reports based on the progress of the project	d ngs	April 2014 – Sept 2014
The Centralized Assessment Project is fully functional		August 2014

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