

[Join the Accounts Payable Listserv](#)

New Budget Error File Posted

Dear University Community,

A new file of purchase orders that are in budget error is [posted](#). Click on the “Purchase order in budget error as of 7/1/21” link to download the spreadsheet.

Please use this spreadsheet as your budget exception reference replacing the prior posting.

Several PO were rolled prior budget journals for FY22 being posted on 7/1/22 causing an inflated number of budget errors that have since been budgeted and resolved.

The budget errors must be resolved no later than 07/16/2021. Failure to resolve the budget errors will result in the purchase order being force closed by Procurement Services. Change requests to alter the distribution lines (chartfield strings) on a purchase order that is in budget error will be rejected by Procurement Services. The purchase order must be in a valid budget state before distribution changes will be implemented.