

COLLEGE OF ARTS & SCIENCES

- VI. Spring Assembly-the Spring Assembly will be held on April 27<sup>th</sup> in the CWY Building at 2pm. Dr. Ralph Wilcox will be our guest speaker. Dr. Manning will contact Stephanie, Dr. Wilcox's assistant, to see if he needs a topic to discuss.

Dr. Manning is to contact committee chairs for their annual reports to be due one week prior to the Assembly.

- VII. The April 27<sup>th</sup> meeting will not be rescheduled; we will just leave early to go the Spring Assembly,
- VIII. Old business-none.
- IX. New Business-Dr. Cochran noted that Chairs' evaluation by their department was due. The council discussed this process and some noted that there was no process in their department. Dr. Cochran noted that this should be done on a regular basis with input from the faculty of the department in question, and that steps would be taken to make sure this procedure is followed.
- X. Meeting Adjourned