

**College of Arts and Sciences**  
**Faculty Council Meeting**  
**Minutes**  
January 17, 2014

**Attendees:** Elizabeth Bell, Michael Brannick, Eric Eisenberg, Vicki Gregory, Cheryl Hall, Lorene Hall-Jennings, Julie Harmon, Nataša Jonoska, Richard Manning, Stephen McNutt, Adriana Novoa, Dana Pittman, Philip Porter, Robert Potter, Christine Probes, Sandy Lovins, guest

**Absent:** Allison Cleveland-Roberts, Chuck Connor, Kristina Schmidt t

There was a motion approved in the November meeting requesting that Dr. Eisenberg contact and require all CAS departments to develop and justify discipline specific expectations for tenure and promotion, and the process by which their faculty can meet these expectations. There were questions about what has been done regarding this recommendation.

- V. Sandy Lovins, VP, Administrative Services was invited to the faculty council meeting to answer questions regarding decisions made about equipment in classrooms. Dr. Hall spoke about many USF classrooms not having the appropriate equipment. Dr. Hall questioned the decision to remove the lecterns from most classrooms without consultation with faculty. Issues with white boards were brought to Ms. Lovins attention along with ways rooms are set up. Ms. Lovins stated that during the winter break her department had done an inventory in Cooper Hall for equipment issues-especially white boards. She will send that report to the Faculty Council.

The Faculty Council also brought to Ms. Lovins attention the frustration the faculty is having with scheduling certain types of classrooms for the type of classes they are teaching. The committee suggested that in the future a member of Administrative Services attend the CAS chair's meeting or Faculty Council meetings to notify about any plans to make changes in scheduling or classroom equipment in order to consult with faculty before making a decision.

- VI. Old business: no old business  
VII. New business: no new business  
VIII. Meeting Adjourned