

## CAS Departmental Instructor Promotion Charge and Deadline

The charge for each CAS Department, according to the [2010 Career Path for Instructors: Promotion Guidelines](#), is to

. . . establish procedures for processing career ladder applications and develop standards for promotion within that unit. Included in those standards should be specifications for criteria to be used in determining requests for early promotion. Such procedures and standards are subject to review and approval by the College under which the department is situated.

October 26, 2018 is the deadline for submitting a *draft* of departmental Instructor Promotion Criteria to the CAS Dean's Office. Reviews, revisions, and approvals will take place in November 2018.

## Important Considerations

Start at this CAS Faculty Affairs webpage, "Career Path for Instructors," for links to the University Guidelines and the CAS Instructor Promotion application and timeline.

<https://www.usf.edu/arts-sciences/faculty-staff/faculty-affairs/tenure-promotion/career-path-for-instructors.aspx>

Please read carefully the [2010 Career Path for Instructors: Promotion Guidelines](#). Nothing in departmental criteria may contradict these Guidelines. Nor do you need to repeat these Guidelines in your departmental criteria.

Review the "Instructor Career Path Application Form" downloadable on this page. It is only ten pages long! As you read through the application, note that

Instructor Promotion utilizes rankings for each area of the Instructor Assigned Duties:

Outstanding, Strong, Satisfactory, Weak, Unacceptable, and Not Applicable

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